

LETTERHEAD

DATE, 2018

Basil Safi, Executive Director, Office of Engagement Initiatives
Cornell University
Cornell Engaged Opportunity Grant
Ithaca, NY 14853

Dear Mr. Safi,

The __ (ORGANIZATION) enthusiastically supports the Engaged Opportunity Grant application for the Cayuga Lake Watershed Intermunicipal Organization (IO) and Cornell partners to host a Watershed Summit. The goal of the Watershed Summit is to provide a venue for municipal officials and agency staff to learn about the newly-updated Cayuga Lake Restoration and Protection Plan (RPP) and brainstorm on implementation projects based on the RPP objectives.

(INSERT LANGUAGE ON HOW IO OR RPP IMPACT ORGANIZATION)

Example 1:

The WRC participated in the Restoration and Protection Plan (RPP) update by discussing water quality priorities, and the completed document was presented to the council. The WRC's guiding document, the Tompkins County Water Quality Strategy, utilized the RPP to establish goals and objectives for addressing water quality issues for Tompkins County and recognizes the IO as an important venue for municipal collaboration.

Example 2:

As a member municipality to the Cayuga Lake Watershed IO, we have shown support for water quality issues in general having to do with Cayuga Lake, and with the recent harmful algal blooms, we are even more committed to being part of understanding and restoring the health of the lake we adjoin.

The __ (ORGANIZATION) will share information regarding the Watershed Summit with our members/staff. We welcome students to attend our meetings for an opportunity to learn more about water-related topics and meet citizens and local experts involved in watershed protection.

Sincerely,