

**DRYDEN TOWN COURT
93 EAST MAIN STREET
DRYDEN, NY 13053
(607) 844-8888**

**CHRISTOPHER E. CLAUSON, JUSTICE
JULES J. RAVO, JUSTICE**

**DEBORAH M. GALLAGHER, CLERK
CINDY VICEDOMINI, CLERK**

November 7, 2018

Dear Supervisor Leifer:

Pursuant to Uniform Justice Court Act §2019-a, it is the duty of every justice to present his/her records and docket, at least once a year, to the auditing board of the village or town, which shall examine said records or docket, or cause same to be examined, and enter in the minutes of its proceedings the fact that they have been duly examined.

Consistent with Section 2019-a of the Uniform Justice Court Act, [I/we] hereby advise that the court's records and docket are available to be presented for such examination. My Court Clerk, Debbie Gallagher looks forward to working with you to schedule such examination in an expeditious manner.

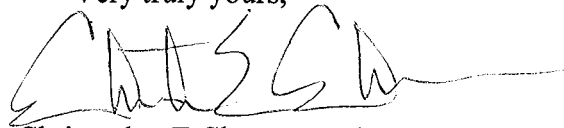
It is our understanding that OCA's Internal Audit Services (IAS) unit will be corresponding with you as well in the very near future in this regard. Subsequent to the audit or examination, please forward to the IAS unit the audit report, as well as the Board's resolution noting that the records have been duly examined, and that the fines therein collected have been turned over to the proper officials of the Town of Dryden as required by law. Such materials may be mailed to the following:

Internal Audit Services Unit
Attn: Joan Casazza
2500 Pond View, Suite LL01
Castleton-on-Hudson, NY 12033

In the alternative, such materials may be sent via email to: jcasazza@nycourts.gov

Thank you.

Very truly yours,



Christopher E Clauson, Judge

cc: Hon. Gerald A. Keene
Supervising Judge

Joshua Shapiro, Esq
Special Counsel