

**Town of Dryden  
Planning Board Meeting  
Thursday March 28, 2019 at 7:00pm  
Dryden Town Hall  
93 East Main Street**

**AGENDA**

**7:00 Call to Order**

- **Public Comment Period (for items not on the agenda and limited to 3 minutes)**
- **Approval of Minutes 2/7/19 and 2/28/19**
- **Open Meeting Guidelines (Kiefer) See attachment.**
- **Comp Plan Amendment Guidelines (Kiefer) See attachment.**
- **Mill Creek Subdivision (Burger)**

**Pre-Sketch Plan Discussion**

- **New Medical Office at 2141 Dryden Road (Burger)**

**Pre-SPR Discussion**

- **ZBA Request for PB Review (Burger)**

**Reconfiguration of subdivision at 1932 Slaterville Road (Habitat for Humanity)**

- **PB Member Training Budget (Kiefer)**
- **PB Meeting Date and Time (Anderson)**
- **PB Projects - Small Scale Wind Ordinance Committee (Weinstein, Hatch)**

**Provide feedback to Committee. Draft was sent via email 2/14.**

**Future/Ongoing Meeting Topics**

- **Planning Board Projects**

**Building Energy - Update**

**Small Scale Wind - Update**

**SUP/Allowable Uses Analysis - Need to Form Working Committee**

**Varna Zoning vs Varna Plan - Skaley**

**Comprehensive Plan General Update - Need to set next steps**

**Continue Discussion of PB Project List**

- **March Meeting Date 4/25/19 7:00 PM**

**9:00 Adjourn**

Guidelines for PB Public Meetings  
3/14/19 jak

Consolidated Laws of NYS  
Public Officers  
Article 7 Open Meetings  
Section 100 Legislative Declaration

***“It is essential to the maintenance of a democratic society that the public business be performed in an open and public manner and that the citizens of this state be fully aware of and able to observe the performance of public officials and attend and listen to the deliberations and decisions that go into the making of public policy.....”***

Guidelines for Dryden Planning Board

1. Any meeting of a quorum (4+ members) of the PB (including alternates) for the purpose of conducting PB business shall be noticed (give the Town Clerk a one week notice) and minutes shall be recorded. Include in the minutes: date/time of meeting, location of meeting, meeting attendees, and a description of any actions taken (votes on resolutions). Such meetings shall be held in a public place accessible to the general public. Provide a copy of the minutes to the Town Clerk via email.
2. Any meeting of a committee made up of any number of PB members (including alternates) and formed by action of the PB shall be noticed (give the Town Clerk a one week notice) and minutes shall be recorded. . Include in the minutes: date/time of meeting, location of meeting, meeting attendees, and a description of any actions taken (votes on resolutions). Such meetings shall be held in a public place accessible to the general public. Provide a copy of the minutes to the Town Clerk via email.
3. Informal "one-off" meetings of two or three PB members not scheduled by action at a PB meeting need not follow public meeting protocol.

Planning Board Comprehensive Plan Amendments  
3/25/19 jak

Consolidated Laws of NYS  
Town Law  
Article 16 Zoning and Planning  
Section 272-a Town Comprehensive Plan

4. Preparation. The town board, or by resolution of such town board, the planning board or a special board, may prepare a proposed town comprehensive plan and amendments thereto. In the event the planning board or special board is directed to prepare a proposed comprehensive plan or amendment thereto, such board shall, by resolution, recommend such proposed plan or amendment to the town board.

6. Public Hearings. b. In the event the town board has directed the planning board or a special board to prepare a proposed comprehensive plan or amendment thereto, the board preparing the plan shall hold one or more public hearings and such other meetings as it deems necessary to assure full opportunity for citizen participation in the preparation of such proposed plan or amendment. The town board shall, within ninety days of receiving the planning board or special board's recommendations on such proposed plan or amendment, and prior to adoption of such proposed plan or amendment, hold a public hearing on such proposed plan or amendment.

8. Environmental review. A town comprehensive plan, and any amendment thereto, is subject to the provisions of the state environmental quality review act under article eight of the environmental conservation law and its implementing regulations.