

**Town of Dryden
Budget Modification Request Form**

Department: Planning Date of Request: 1-6-21
 Department Head: Ray Burger Signature: Ray Burger

Budget Lines to be Modified: (each request must list two budget lines)		Amount	Reason for Budget Modification: (attach additional documentation if necessary)
Account Number	Account Name	\$	

From:	<u>A8020.412</u>	<u>Varna Dev.</u>	-	<u>1500</u>	<u>Decided to accelerate 2021 work into current year</u>
To:	<u>A8020.458</u>	<u>Comp. Plan</u>	+	<u>1500</u>	
From:			-		
To:			+		
From:			-		
To:			+		
From:			-		
To:			+		
From:			-		
To:			+		
From:			-		
To:			+		

Review and Decision (Bookkeeper/Clerk Use Only)	
Bookkeeper Review:	
Are funds available as listed above to make the budget modification?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Date: <u>1/7/21</u>	Signature: <u>Amanda Anderson</u>
Town Board Approval:	Date of Town Board meeting to be discussed: <u>1/14/21</u>
Was the budget modification approved?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Date: _____	Signature: _____
Give to Town Clerk for Resolution # _____	
return to the Bookkeeper to make the appropriate entries	
Modification Entered:	Date: _____ Signature: _____