

Resolution to contract to prepare a CDBG grant for the Consolidated Sewer/Water District.

Whereas, G&G Municipal Consulting and Grant Writing (G&G) has submitted a proposal to prepare a CDBG grant application to the Office of Community Renewal for purposes of obtaining a grant to assist in covering the costs of sewer and water main replacements in the Consolidated Sewer/Water District, and

Whereas, G&G has successfully completed an income survey for the District as part of the application for a hardship grant from the Environmental Facilities Corporation, and which will also be part of the CDBG grant application, and

Whereas, G&G has proposed the following deliverables:

Complete the application and submit it on time no later than the application deadline of March 5, 2021

1. Organize mandatory public meeting. The public meeting will likely be held via Zoom or similar platform due to COVID restrictions.
2. Include all hardship documentation (CDBG income survey report) in the application.
3. Administrate the grant if it is successful. G&G will **NOT** charge above the statutory limit for the administration of the grant.
4. G&G will maintain general business liability insurance (\$1,000,000.00), errors and omissions insurance (\$1,000,000.00), workers compensation and corporate vehicle insurance (\$1,000,000.00).
5. The application and its narratives are proprietary to G&G and cannot be utilized for other purposes without permission of G&G.

Whereas, G&G proposes a grant application fee of \$4250.00 which is to be compensated from reserve funds in the Consolidated district, be it therefore

Resolved that the Town Supervisor is authorized to sign this contract and related documents to the CDBG grant application and pay G&G Municipal Consulting and Grant Writing from the Consolidated District Reserve fund.