**TIMELINE FOR AUTHORIZING SEWER OR WATER SYSTEM PROJECT PER 202b PROCEEDING FOR IMPROVEMENTS TO EXISTING DISTRICT**

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| **Timing** | **Event** |
| April 22, 2021 | Town Board adopts resolution to establish Lead Agency designation and provides notice to involved agencies. This step begins a 30-day waiting period. |
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| May 25, 2021 *or at a special meeting held on or after May 23, 2021 if the involved agencies take the full 30 days to respond to the Town’s Lead Agency designation letter* | Town Board makes necessary determinations under SEQRA. Engineering plans and specifications, including itemized project costs, are filed with the Town Clerk. |
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|  | The Town Board adopts an order setting the date of the public hearing. Notice of the public hearing must be made not less than ten (10) nor more than twenty (20) days before the date of the Public Hearing, as follows: |
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|  | (i) publication in the Town’s Official Newspaper and |
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|  | (ii) posting on the sign board of the Town maintained pursuant to subdivision 6 of Section 30 of the Town Law, and |
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| No later than June 4, 2021 | Legal notice (i) published in the Town’s Official Newspaper and (ii) posted on the sign board of the Town. |
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| June 15, 2021 | Pursuant to applicable provisions of the Town Law, the Town holds its public hearing with respect to the project. Following the public hearing, the Town Board adopts the (i) Order after Public Hearing (resolution authorizing the project) and (ii) Bond Resolution (resolution authorizing the issuance of bonds to finance the project). Please note that the Bond Resolution must be adopted by a 2/3rds vote of the full voting strength of the Town Board. Once the Bond Resolution has been adopted, the Town Clerk must make arrangements to publish the estoppel notice in the Town’s Official Newspaper. The publication of the estoppel notice commences a 20-day estoppel period. |
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| June 16, 2021 (or as soon as possible thereafter) | Publication of estoppel notice in the Town’s Official Newspaper. |
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| No later than June 23, 2021 | The Town Clerk must record a certified copy of the Order After Public Hearing in the office of the Clerk of Tompkins County within ten (10) days after adoption. |
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| July 6, 2021 (subject to change depending upon the publication date of the estoppel notice) | Authorization process complete. |
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