

**TOWN OF DRYDEN  
TOWN BOARD MEETING  
February 11, 2021  
Via Zoom**

Present: Supervisor Jason Leifer, Cl Daniel Lamb, Cl James Skaley,  
Cl Loren Sparling

Elected Officials: Bambi L. Avery, Town Clerk

Other Town Staff: Amanda Anderson, Bookkeeper  
Ray Burger, Planning Director

Supv Leifer opened the meeting at 6:08 p.m.

**RESOLUTION #47 (2021) – APPROVE ABSTRACT #2**

Cl Skaley offered the following resolution and asked for its adoption:

RESOLVED, that this Town Board hereby approves Abstract #2, as audited, general vouchers #30 through #134 (\$830,556.14) and TA vouchers #5 through #10 (\$76,767.46), totaling \$907,323.60.

2<sup>nd</sup> Cl Sparling

Roll Call Vote	Cl Sparling	Yes
	Cl Skaley	Yes
	Cl Lamb	Yes
	Supv Leifer	Yes

The bookkeeper has prepared several budget modifications in connection with closing the books for fiscal year 2020. Money had to be moved to some lines that were over budget. There was some unanticipated expense like the heating repair and vehicle charger. Those were reviewed by the board.

**RESOLUTION #48 (2021) – APPROVE BUDGET MODIFICATIONS**

Supv Leifer offered the following resolution and asked for its adoption:

RESOLVED, that this Town Board hereby approves the budget modifications set forth in the document prepared by the bookkeeper and attached to these minutes.

2<sup>nd</sup> Cl Lamb

Roll Call Vote	Cl Sparling	Yes
	Cl Skaley	Yes
	Cl Lamb	Yes
	Supv Leifer	Yes

**Independent Audit** – The bookkeeper has contacted three firms for an independent audit. One has sent a quote that is being reviewed, one is not interested and the third has not responded.

**TG Miller Proposal** – Cl Skaley explained they are working with DOT to make the two projects (Water/Sewer upgrade and DOT paving project) schedules work. He has prepared a resolution to authorize TG Miller to do the work necessary to be prepared to release proposals for bids. They hope to get started by mid-summer. Permits are needed from the health department and DOT to lay out the construction process. A conference call is scheduled for next week to discuss the approach and schedule for payment and bonding. The financial consultant has prepared a plan for bonding.

**RESOLUTION #49 (2021) – AUTHORIZE TG MILLER TO INITIATE NECESSARY SURVEYS AND ENGINEERING TO PREPARE BID PACKAGES FOR CONSTRUCTION TO REPLACE SEWER AND WATER MAINS IN THE CONSOLIDATED DISTRICT**

Supv Leifer offered the following resolution and asked for its adoption:

Whereas, the Town is on a tight schedule to complete sewer and water main replacement during 2021 prior to NYSDOT repaving and establishing sidewalks starting in April 2022, and

Whereas, the Town is awaiting possible grant awards that require the Town to wait to begin construction until notice of being granted and award has been received, and

Whereas, TG Miller has defined priority sections of the sewer and water lines that fall under possible repaving and sidewalks, therefore be it

RESOLVED, that TG Miller is authorized to initiate any additional surveys and necessary engineering to prepare construction bid packages to be advertised at the appropriate time to maximize opportunity to complete all priority sections prior to NYSDOT initiating their construction schedule, and be it further

RESOLVED, that the costs for this effort be proportioned between the consolidated district sewer and water funds.

2<sup>nd</sup> Cl Skaley

Roll Call Vote	Cl Sparling	Yes
	Cl Skaley	Yes
	Cl Lamb	Yes
	Supv Leifer	Yes

**S George Road Bridge**

Supv Leifer explained there needs to be an amendment to the agreement for the S George Road Bridge in order to move funds from one budget line to another. There was \$15,000 available for right-of-way costs that were not used, and we'd like to move it to another line. A resolution has been prepared to amend the agreement to reflect that.

**RESOLUTION #50 (2021) – Authorizing the Supplemental Agreement to the South George Road Bridge NY Project**

Supv Leifer offered the following resolution and asked for its adoption:

Whereas, upon completion of the South George Road bridge replacement project (NYS DOT PIN 375642), it has been found that there is no need to request for reimbursement from NYS DOT for grant line 3756.42.221 for the purpose of right of way.

Whereas, the .221 grant line for right of way has \$15,000 available for costs that the Town of Dryden incurred reimbursed by 95% of federal funds.

Whereas, line 3756.42.121 for design was budgeted for \$180,000 and the full amount was utilized by design and review by the engineering firm.

Whereas, the Town of Dryden has requested NYS DOT to allow the \$15,000 from line .221 to be moved to line .121 to allow additional design costs to be included in possible reimbursement from federal funds at the rate of 95%. There is no change in the total amount budgeted for the project.

Whereas, any costs over the \$195,000 will be considered a local cost in the project which the Town of Dryden and Tompkins County will be responsible for.

Therefore, be it resolved that the Town of Dryden has accepted the Supplemental Agreement to the South George Road Bridge (NYS DOT PIN 375642) that includes \$195,000 to line 3756.42.121 for design, \$818,250 for line 3756.42.321 for construction, and \$380,750 for line 3756.42.NPS.

2<sup>nd</sup> Cl Lamb

### **Freese Rd Bridge Update**

Cl Lamb explained that the town is not trying to sell the bridge in order to avoid maintaining the old truss on the side of the new bridge and be able to put in a new concrete bridge. Town's goal remains the alternative specified last year, alternative 6. That is a single lane bridge with traffic signaling and the truss from old bridge placed on the replacement bridge for a similar look. Federal Highway and SHPO are very focused on the historic value of the bridge. Their first choice was to fence off the old bridge, leave it in place and have the town build a new bridge. Then in December they said before you cut up the bridge and put the sides on the new structure, you need to try to relocate the bridge and make a good faith effort to do so. We are in the process of marketing it, but still haven't gotten the ok from SHPO to do that or details on how to market it. Groton is looking into acquiring it for a historic display in the town where it was made. That would keep the bridge intact and nearby and would help Groton with a community development/economic development project. Some people would like the façade to remain in Varna and would be disappointed to have it moved. Cl Lamb did investigate reuse of the bridge on the rail trail, but it would still have to be built up to support a 5-ton vehicle and the estimated cost would exceed \$100,000. Groton will let us know in a week or so if they want it. They may want the Red Mill Road bridge also. Transporting the old bridge to Groton will be less expensive than cutting it up and placing the façade on the new bridge.

### **Safety & Preparedness Committee**

Supv Leifer said three applications have been received for the Safety and Preparedness to fill vacancies.

### **RESOLUTION #51 (2021) – APPOINT MEMBERS TO SAFETY AND PREPAREDNESS COMMITTEE**

Supv Leifer offered the following resolution and asked for its adoption:

RESOLVED, that this Town Board hereby appoints Ellen Cramer, Sarah Ericksen, and Debra Walsh to the Safety & Preparedness Committee.

2<sup>nd</sup> Cl Lamb

Roll Call Vote	Cl Sparling	Yes
	Cl Skaley	Yes
	Cl Lamb	Yes
	Supv Leifer	Yes

### **Planning Board Vacancy**

Because they have two alternates, they are not having a problem making quorum. Alternates are not interested in becoming full members. Cl Lamb said they have left the position open hoping to bring some gender diversity to the board and there is woman interested in the position. He should know next week whether she has decided for certain. Cl Sparling said there are people who have submitted applications and are waiting to hear. He'd like to have a deadline on when the decision will be made and be able to weigh the pros and cons of each applicant. Cl Lamb said he expects to have a firm answer from this woman next week. He thought the decision was that if we found a qualified female, we would give that applicant serious consideration just to diversify the board a bit more.

### **Newsletter**

There was discussion about developing a town newsletter, what that might look like, developing a list serve, whether to have a printed version and maintaining content. We may be able to make that happen as early as April.

### **Minority Business Officer**

Cl Skaley said Amanda Anderson has said she would serve in the capacity if the board would like her to. The board needs to have someone in this position for some of the grant applications that are being submitted. There are other actions connected with this including establishing goals. Supv Leifer will ask the County for a copy of their MBE policy statement.

### **Hate Crimes Incident Follow-up**

The County Sheriff has the participant information and email addresses for the comp plan workshop that was zoom bombed. They are in communication with Zoom and Zoom is cooperating. May have been people that were in the meeting earlier. IP addresses may be telling.

### **Zoom Meeting Protocol**

Cl Lamb and Tony Salerno working on some protocols for town staff and board chairs who are hosting meetings. Hosts need to be familiar with the presets used in scheduling a meeting and the settings that you can engage in once the meeting is started. He asked members to review this and provide feedback prior to sending it board chairs. He noted that we can't promise no interruptions, but we can reduce the likelihood. The document will be updated and presented next week.

### **Other Updates**

We have received notification from the Village of Dryden that there will be a sewer rent increase that will be passed on to users in the Cortland Road Sewer District.

Call notes from the County meeting today were shared with board members.

There will be a resolution next week for the City Harbor project related to swapping an easement.

B Avery reported that of the 13.9-million-dollar tax warrant, over 11 million dollars have been collected to date. The town was made whole on its portion of the warrant. Anything collected now, with the exception of penalties will be turned over to the County. Collection continues at the town level until March 31.

The time to review our draft code is coming to a close. B Avery has reviewed the notes she, Ray Burger and Atty Sokoni made in the review process and it looks like requested changes were made. She will notify General Code to proceed. The board will be provided with a resolution for adoption. This will be a new document for everyone to become familiar with.

Supv Leifer has shared a working document for dog control and expects to be ready for action next week. The DCO will be submitting documentation of his daily hours and activities that can be used when preparing the budget for next year. He expects that next year the DCO will lease the kennel space instead of the town leasing it.

R Burger said the TC3 Facilities Committee is revisiting the idea of a connector trail to the Village. They are considering going along the B Cornelius property and along town lands to the Fire Hall. There will be a formal application by TC3 when they are ready.

There being no further business, on motion made, seconded and unanimously carried the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Bambi L. Avery  
Town Clerk

A Fund							
From		To		Reason			
(646.50)	A1220.102	Confidential Secretary	646.50	A1220.103	Senior Account Clerk	Payroll over budget due to 27 payrolls and extra time put in by employee	
(236.24)	A1220.454	Supervisor - Travel					
(1,268.04)	A1220.451	Supervisor - Office Sup	1,504.28	A1220.450	Supervisor - Contractual	extra expenses to COVID	
(12,716.79)	A1320.4	Independent Audit	12,716.79	A1430.1	General Time	Health Ins and Vacation Payouts	
(5,755.10)	A1490.1	Public Works	5,755.10	A1490.111	Public Works - Benefit	extra benefit exp	
(2,310.00)	A1490.4	Public Works - Contractual	2,310.00	A1490.403	Cleaning	Additional cleaning exp due to COVID	
(9,256.56)	A1490.4	Public Works - Contractual				Heating repairs, new camera system, higher than budgeted cost for Town Hall Building	
(1,500.00)	A1620.202	Buildings/DPW Equip					
(1,400.00)	A5010.2	Equipment					
(4,807.55)	A5010.4	Contractual					
(4,777.92)	A5132.4	Garage Contractual					
(8,000.00)	A599	Fund Balance	29,742.03	A1620.401	DPW Purchases for Town Hall	Charging Station Grant expected reimbursement	
(2,278.80)	A1660.401	Office Supplies	2,262.96	A1620.402	Building - Utilities	Higher Utility Cost than budgeted	
			15.84	A1620.403	Building - Solar Liberty		
(5,146.62)	A1910.4	Unallocated Insurance	150.00	A1920.4	Municipal Dues	Higher than budgeted	
			82.35	A1950.4	Taxes on Property		
			4,914.27	A1990.44	Broadband Exp	New expense in 2020	
(11,339.96)	A8745.403	Crispell Dam Engineering	11,339.96	A8745.4	Crispell Dam	Two acct codes for same thing	
(1,245.15)	A1490.1	Public Works	1,245.15	A7110.1	NYS Parks Rail Trail Personnel	Move personnel exp to DPW	
(665.02)	A3510.401	Dog Control - Enumeration					
(579.68)	A3510.405	Dog Control - Vet Fees					
(2,019.38)	A1910.4	Unallocated Ins	3,264.08	A3510.402	Dog Control - Kennel Lease	Due to having 13 payments in 2020	
(440.31)	A1680.2	IT - Equipment					
(642.50)	A1680.402	IT - Website					
(1,000.00)	A1680.450	IT - Contractual Misc					
(4,615.14)	A1420.402	Legal	6,697.95	A1680.401	IT - Service Contract	higher than budgeted amount	
(15,000.00)	A1990.4	Contingency				our portion of bridge exp (20%)	
(1,810.04)	A7110.411	Rail Trail Expenses	16,810.04	A9950.9	Interfund Transfer - Cap Project	our portion of bridge exp (20%) Rail Trail Bridge expenses to H Fund	
(99,457.30)		Total	99,457.30		Total		

SS3 Fund							
From		To		Reason			
(49.35)	SS3 8110.4	Admin - Contractual					
(829.60)	SS3 8120.1	Sewer - Personal Serv					
(16.00)	SS3 8120.2	Capital Improvement					
(5,250.00)	SS3 8120.4	Sewer - Contractual					
(55.75)	SS3 9030.8	Social Security					
(17.91)	SS3 9089.8	Medicare					
(1,816.15)	SS3 599	Fund Balance	8,034.76	SS3 8130.4	Treatment/Disposal	under budgeted Disposal exp	
(1,000.00)	SS3 599	Fund Balance	1,000.00	SS3 8110.4	Admin- Contractual	for Admin interfund transfer to A Fund	
(9,034.76)		Total	9,034.76		Total		

SS8 Fund							
	From		To		Reason		
(6,641.97)	SS8 2680	Misc Repair Reimburse	6,641.97	SS8 8130.4	Treatment/Disposal Contract	reimbursement for damage done to sewer lines by utility company	
(5,137.66)	SS8 8110.4	Admin Contractual	5,137.66	SS8 8120.4	Sanitary Sewer Contractual	under budgeted line	
(10,834.97)	SS8 8120.2	Capital Improvements	10,834.97	SS8 8130.4	Treatment/Disposal	under budgeted disposal cost	
(22,614.60)		Total	22,614.60		Total		

SW7 Fund							
	From		To		Reason		
(89.32)	SW7 8310.4	Water Admin Contract					
(5,250.00)	SW7 8320.4	Source of Supply Contract					
(4,513.48)	SW7 8340.1	Trans/Dist - Personal Serv					
			9,852.80	SW7 8340.4	Trans/Distr - Contractual	Underbudgeted expen	
(9,852.80)		Total	9,852.80		Total		

SW8 Fund							
	From		To		Reason		
(9,051.51)	SW8 8340.1	Personal Serv (DPW)					
(1,050.00)	SW8 8340.2	Capital Improvements					
(12,800.59)	SW8 8340.4	Contractual					
(291.11)	SW8 9030.8	Social Security					
(89.10)	SW8 9089.8	Medicare					
(726.88)	SW8 599	Fund Balance					
			24,009.19	SW8 8320.4	Contractual	paid 5 payments instead of 4 to Southern Cayuga Lake for disposal	
(4,225.00)	SW8 599	Fund Balance	4,225.00	SW 8310.4	Admin- Contractual	for Admin interfund transfer to A Fund	
(24,009.19)		Total	24,009.19		Total		

B Fund							
	From		To		Reason		
(2,694.16)	B802.401	Planning Contractual					
(1,508.37)	B8020.201	Planning Equipment					
(1,500.00)	B8020.411	Planning Board Training					
(1,000.00)	B8010.434	ZBA Training					
(651.62)	B3620.405	Car Maintenance					
			7,354.15	B8020.412	Legal and Engineering	Due to 2019 exp paid in 2020 and review of zoning amendments	
(7,354.15)		Total	7,354.15		Total		

DA Fund							
	From		To		Reason		
(17,622.80)	DA5130.4	Machinery - Contractual	17,622.80	DA5130.1	Machinery - Personal Service	Coupious amount of truck repairs	
(122,255.00)	DA2665	Sale of Equipment	122,255.00	DA5130.2	Machinery - Equipment	Sale of equipment for purchase of new equipment	
(7,492.93)	DA5130.4	Machinery Equipment	7,492.93	DA5140.410	Bank Stabilization Grant	New project with no budget line	
(147,370.73)		Total	147,370.73		Total		

DB Fund							
	From		To		Reason		
(1,434.94)	DB5112.1	Road Improvements	1,434.94	D5112.110	Personal Serv - OT	More overtime than budgeted	
(177,523.75)	DB3501	CHIPS	177,523.75	DB5112.21	Road Improvements	State Funding for road projects	
(178,958.69)		Total	178,958.69		Total		