

**Town of Dryden
Budget Modification Request Form**

Department: Supervisor and Fire Departments Date of Request: April 5, 2021

Department Head: Jason Leifer Signature: Jason Leifer

Budget Lines to be Modified: (each request must list two budget lines)		Amount	Reason for Budget Modification: (attach additional documentation if necessary)
Account Number	Account Name	\$	

From:	SF1 - 599	Fund Balance	-	75,000.00	Compressor purchase for Fire Departments
To:	SF1 - 3410.4	Contractual Misc	+	75,000.00	

From:	A 1320.4	Independent Audit	-	5,000.00	Cost of updating Personnel Manual
To:	A 1320.41	Human Resources - Contractual	+	5,000.00	

To:	A 3510.402	Dog Control - Kennel Lease	-	19,960.00	Budgeted Kennel Lease to Dog Control Personnel
To:	A 3510.100	Dog Control Officer 1	+	19,960.00	

From:	A 7020.102	Rec Assistant 2	-	12,000.00	Move funds to Recreation Director from part-time Rec Assistant line
To:	A 7020.100	Director of Recreation	+	12,000.00	

From:	A 1220.454	Supervisor - Travel	-	6.00	Extra Training expenses for Supervisor Office staff in 2021
To:	A 1220.455	Supervisor - Training	+	6.00	

From:			-		
To:			+		

From:			-		
To:			+		

Review and Decision (Bookkeeper/Clerk Use Only)	
Bookkeeper Review:	
Are funds available as listed above to make the budget modification?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Date: <u>4/6/21</u>	Signature: <u>Amanda Anderson</u>
Town Board Approval:	
Date of Town Board meeting to be discussed: <u>4/8/21</u>	
Was the budget modification approved?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Date: _____	Signature: _____
Give to Town Clerk for Resolution # _____	
return to the Bookkeeper to make the appropriate entries	
Modification Entered: _____	Date: _____ Signature: _____

Signature: Jason Leifer
Jason Leifer (Apr 6, 2021 13:05 EDT)

Email: supervisor@dryden.ny.us






Budget Mod for signature

Final Audit Report

2021-04-06

Created:	2021-04-06
By:	Amanda Anderson (Bookkeeper@dryden.ny.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA36cGD8jcTaOT-QN8fnNkhulkADHfuq2y

"Budget Mod for signature" History

-  Document created by Amanda Anderson (Bookkeeper@dryden.ny.us)
2021-04-06 - 1:59:46 PM GMT- IP address: 66.152.115.232
-  Document emailed to Jason Leifer (supervisor@dryden.ny.us) for signature
2021-04-06 - 2:00:09 PM GMT
-  Email viewed by Jason Leifer (supervisor@dryden.ny.us)
2021-04-06 - 5:04:41 PM GMT- IP address: 98.159.211.252
-  Document e-signed by Jason Leifer (supervisor@dryden.ny.us)
Signature Date: 2021-04-06 - 5:05:05 PM GMT - Time Source: server- IP address: 98.159.211.252
-  Agreement completed.
2021-04-06 - 5:05:05 PM GMT