Planning Board Resolution #   of 2024 – Selection of Consultant to Review and Recommend Updates to the Town Zoning Laws

WHEREAS, the Town Board requested that the Planning Board manage and execute a general update to the town zoning laws, subdivision laws and design guidelines via Resolution #73 (2023) adopted March 16, 2023; and

WHEREAS, resolution #73 (2023) further requests that the Planning Board engage the services of a consultant to prepare the update, and to complete and deliver the draft update to the Town Board; and

WHEREAS, a Request For Proposal (RFP) for review and update recommendations to the Town Zone Laws was issued on November 6, 2023 with a deadline of January 16, 2024; and

WHEREAS, six proposals were received and evaluated by the Planning Board; and

WHEREAS, a Planning Board subcommittee met to interview the top three selected firms and presented their findings to the entire board; and

WHEREAS, in a meeting on February 22,2024 the Planning Board voted to approve a recommendation that the Town of Dryden engage the firm Community Planning and Environmental Associates (CPEA) to be the planning consultant for this work.

NOW, THEREFORE, BE IT RESOLVED, the panning board recommends that the Town Board engages CPEA to perform the work of reviewing the town's comprehensive plan, zoning laws, subdivision laws and design guidelines for the purpose of developing proposed updates to the Town zone laws according to the terms set out in the RFP and the consultant's proposal, and authorizes the Town Supervisor to execute a contract with CPEA, and that said contract be in a form approved by the Attorney for the Town; and

BE IT FURTHER RESOLVED, that the contract shall require the Consultant complete and deliver the final report detailing their review and proposed changes of zoning laws to the Town Board according to the terms set out in the RFP and the consultant's proposal; and

BE IT FURTHER RESOLVED, that the town board consider extending the contract with CPEA for future work if mutually agreeable.