

**DRYDEN TOWN COURT  
93 EAST MAIN STREET  
DRYDEN NY 13053  
607-844-8888 EXT 1**

**CHRISTOPHER E. CLAUSON, JUSTICE  
JULES J. RAVO, JUSTICE**

**DEBORAH GALLAGHER, CLERK  
NICOLE KNAPP, CLERK**

December 1, 2022

Dear Jason Leifer,

Pursuant to Uniform Justice Court Act § 2019-a, it is the duty of every justice to present his/her records and docket, at least once a year and upon the last audit day of the town, to the auditing board of the town, which shall examine said records or docket, or cause same to be examined, and enter in the minutes of its proceedings the fact that they have been duly examined.

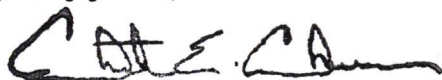
Consistent with Section 2019-a of the Uniform Justice Court Act, [I/we] hereby advise that the records and docket for the Town of Dryden Court for Calendar Year 2022 are available to be presented for such examination. We look forward to working with you to schedule such examination in an expeditious manner.

It is our understanding that OCA's Internal Audit Services (IAS) unit will be corresponding with you as well in the very near future in this regard. Subsequent to the audit or examination, please forward to the IAS unit the audit report, as well as the Board's resolution noting that the records have been duly examined, and that the fines therein collected have been turned over to the proper officials of the Town as required by law. Such materials may be mailed to the following:

Internal Audit Services Unit  
Attn: Joan Casazza  
2500 Pond View, Suite LL01  
Castleton-on-Hudson, NY 12033

In the alternative, such materials may be sent via email to: [jcasazza@nycourts.gov](mailto:jcasazza@nycourts.gov)

Very truly yours,



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Dryden Town Justice

cc: Hon Gerald Keene  
Joshua Shapiro, Special Counsel,  
Maureen A. Roberts, Town & Village Liaison