

Agenda

Date: 4/28/2023

Project: Town of Dryden Broadband

Project No.: 1122.044

Re: Broadband Committee Meeting

1. Financial Updates

a. Grants:

- USDA Reconnect R4 – Currently awarding loans, grants upcoming.
- TCRF – Second opportunity sent to the county.
- ARC – Environmental approved, waiting on letter from Washington office of the USDA.

2. Schedule Updates

a. Clarity Connect Installs and Splicing

b. Upcoming Phases

- Phase 1 – Aerial in Dryden(V), Freeville & Etna permits prepared, the Town should receive a one-touch agreement from LaBella shortly. Nicole Lefrancois from Labella and Claude King from will head up this process.
- Phase 2 – Aerial in North, some portions are surveyed and ready for applications. We will submit what we have now and continue to survey.
- Phase 3 – Aerial in the South.
- Intermediate Work
 1. South Backbone and establishment of the Yellow Barn PoP. Review in Google Earth, approximately 125 homes passed not counting Spring Run Rd.
 2. North Backbone – Main Street
 3. Clarity Shared Fiber – Mt. Pleasant Rd.
 4. Empire Overlash
 5. Etna Lane South of Rt 366.

6. Kirk Rd.
7. Freeville Access
8. Hillside Acres
9. Backbone MPTs

c. Points of Presence

- Dryden (V)
 1. Power Service (Rick Young)
 2. Interior Prep (Schuler Hass)
 3. Firstlight - 7/1 commissioning, currently coordinating infrastructure.
- Freeville PoP AC

d. In-Construction

- Pickney MHP Line Construction – Complete.
- Deer Haven – Complete.
- Observatory Cir. – Complete.
- Tanbark Cir. – Splicing and Commissioning Remain
- Keith Lane/Lake Rd. – Review alternate options in Google Earth
- Hillside Acres - Planning
- Embassy Inn – Need to reach out, will attempt today.

e. Current Installs

- Brewer's Tap Room – Complete.
- Pickney MHP (Lot 9) – Complete.
- 19 Pickney Rd – Complete.
- Varna FD - Scheduling with Clarity (10 days from Monday)
- Contact Autoworks for follow through with Business Platinum Request.

3. Marketing

a. The following locations are complete and ready for Marketing:

- Observatory Cir (14 Addresses)
- Deerhaven Dr (9 Addresses)
- Embassy Inn (Business Platinum Opportunity)
- Pinckney TP (8 More addresses)

b. Post Card Mailer

c. Door Hanger

d. Door Knockers

- e. Addresses for Mailers
4. Billing
- a. API w/ Ciena – In process, deprioritized.
 - b. Customer Portal/Website Integration – Coming soon.
 - c. Customer Shutoff
5. Website
- a. Frequently Asked Questions Page – Add installation timeline information.
 - b. Support Page – Need to prominently display support telephone number.
 - c. Plume Page Edits – Ryan to meet with Plume this afternoon to receive support from Plume.
 - d. Join Now Button
 - e. Automatic Response – “Thank you for your service request to Dryden Fiber! We will follow up with you shortly to notify you if service is available in your area.”
 - How long should we set for a response in the text? 48 Hours? 72 Hours?
 - **Netegrity will respond**, are satisfied with the availability map. Will respond by telling them Yes/No for availability and they are going to follow up with install contractor to get some dates.
 - Install contractor will call Hunt if needed but should just report back to Town when install is complete.
6. Legal
- a. Easement Discussion
 - General Easement for a customer who has signed up, can this be written into our terms of service?
7. Additional Items
- a. FCC Registration
 - a. Docusign
 - b. Frontier - Complete
 - b. Future Items
8. Next Committee Meeting May 12th, 2023 @ 10:30am.