

Agenda

Date: 5/26/2023

Project: Town of Dryden Broadband

Project No.: 1122.044

Re: Broadband Committee Meeting

1. Financial Updates

a. Grants:

- USDA Reconnect R4 – Currently awarding loans, grants upcoming.
- TCRF – Awarded, proceeding with pole apps.
- ARC – Environmental approved, waiting on letter from Washington office of the USDA.

2. Schedule Updates

a. Upcoming Phases

- Phase 1 – Aerial in Dryden(V), Freeville & Etna permits prepared, the Town has completed the one-touch agreement with LaBella and Claude King has submitted three applications that cover the majority of these pole. The process is in motion and will have updates as soon as the applications are processed and we have tracking numbers from NYSEG and Joint Pole Owner (Frontier of Verizon).
- Phase 2 – Aerial in North, some portions are surveyed and ready for applications. We will submit what we have in the next two weeks and continue to survey. We have prioritized the TCRF route on Bone Plain Road.
- Phase 3 – Aerial in the South. We will focus on the North Area for the time being, the South Area has both the USDA reconnect and Congressional Directed Spending request pending.
- Intermediate Work
 1. South Backbone – 6/30 Scheduled Competition with the exception of the Village of Dryden properties and Hillside Drive.
 2. Establishment of the Yellow Barn PoP – 7/30 Scheduled Competition
 3. North Backbone – Main Street, DOT Perm & Frontier Conduit Lease. A conservative projection would be August.

4. Clarity Shared Fiber – Mt. Pleasant Rd. – 6/9 Completion Date
5. Empire Overlash – I’ve made the inquiry but haven’t heard back, I will follow up with Jim Baase from Empire, copying in Jason and Dan to bring them into the negotiations.
6. Etna Lane South of Rt 366 – 8/30 Estimated Completion Date. I’ve approached a second crew and if we can expiate based on their availability, we will do this work immediately.
7. Kirk Rd. - 8/30 Estimated Completion Date. I’ve approached a second crew and if we can expiate based on their availability, we will do this work immediately.
8. Freeville Access – 8/30 DOT perm required once we reach Rt. 366 but we can perform some minor buildouts here to serve house homes near the PoP
9. Hillside Acres – Jason mentioned that if someone requests service here, then we have the ability to build to them. The owner wanted a “Proposal” so I just need direction on how to proceed. There are approximately 280 residents.
10. Backbone MPTs – 7/30 Materials are now onsite and working with Clarity Connect to splice these in and commission.

b. Points of Presence

- Dryden (V)
 1. Power Service (Rick Young)
 2. Interior Prep (Schuler Hass)
 3. Firstlight – Coordinating on conduit installation.
- Point of Presence
 1. 240V UPS Switchover
 2. Generator Spec

c. In-Construction

- Observatory Cir. – Complete.
- Tanbark Cir. – Scheduled Completion 6/9/23
- South Backbone – Scheduled Completion 6/30/23
- NYDOT Permits

d. Current Installs

- Brewer’s Tap Room – Complete, customer satisfied.
- Varna FD – Scheduled for Tuesday.
- Autoworks – Requires a pole and some linework, we are going to give the a 30 day schedule, 6/12/23.

3. Marketing
 - a. The following locations are complete and ready for Marketing:
 - Deerhaven Dr (9 Addresses, no sign installed yet)
 - Pinckney TP (8 More addresses, sign installed)
 - Serviceable Address List
 - b. Post Card Mailer – In process.
 - c. Door Knockers – I recommend trying this at Pinckney TP and Deerhaven as a test.
4. Billing
 - a. API w/ Ciena – In process, deprioritized.
 - b. Customer Portal/Website Integration.
 - c. Customer Shutoff
5. Website
 - a. Frequently Asked Questions Page – Add installation timeline information.
 - b. Support Page – Need to prominently display support telephone number.
 - c. Plume Page Edits – Plume provided examples, let me know what else you need to upgrade the page.
 - d. Catch Up Responses – Still need to catch up on the responses prior to 4/1.
6. Legal
 - a. Easements
 - General Easement in Service Agreement
 - Ferguson Rd (25 Addresses)
 - Letter to Residents?
7. Additional Items
 - a. LaBella One-Touch Agreement Complete
 - b. Verizon Agreement – Seems to be a question on if a letter has been issued allowing Hunt to represent Dryden, Torrence said yes, Jin said no, Hunt will resolve but the town may need to sign a letter and send to Verizon.
 - c. Storage Unit cleanup.
8. Next Committee Meeting June 9th, 2023 @ 10:30am.