

**Town of Dryden
Budget Modification Request Form**

Department: Supervisor

Date of Request: July 7, 2023

Department Head: Jason Leifer

Signature: 

Budget Lines to be Modified: (each request must list two budget lines)		Amount	Reason for Budget Modification: (attach additional documentation if necessary)
Account Number	Account Name	\$	

From:	A1220.454	Supervisor - Travel	-	109.06	higher than budgeted training expenditures
To:	A1220.455	Supervisor - Training/College	+	109.06	

From:	A3910	Climate Smart Grant	-	1,075.25	Grant reimbursement for Climate Smart intern payroll expense
To:	A8710.1	Conservation - Personnel Services	+	1,075.25	

From:	A1420.402	Legal	-	4,000.00	Higher than budgeted insurance expenditure
To:	A1910.4	Unallocated Insurance	+	4,000.00	

From:	SF1-599	Fund Balance	-	21,530.00	Higher personnel expense for new position than budgeted
To:	SF1-3410.1	Fire Prevention - Personnel	+	20,000.00	
To:	SF1-9030.8	Social Security	+	1,240.00	
To:	SF1-9089.8	Medicare	+	290.00	

From:	SF1-599	Fund Balance	-	94,000.00	Equipment Reserve funding for Freeville Fire Dept
To:	SF1-3410.405	WB Strong - Freeville	+	94,000.00	

From:			-		
To:			+		

Review and Decision (Bookkeeper/Clerk Use Only)	
Bookkeeper Review:	
Are funds available as listed above to make the budget modification?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Date: <u>7/12/23</u>	Signature: <u>Amanda Anderson</u>
Town Board Approval:	Date of Town Board meeting to be discussed: <u>7/13/23</u>
Was the budget modification approved?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Date: <u>7/13/23</u>	Signature: <u>[Handwritten Signature]</u>
Give to Town Clerk for Resolution # _____	
return to the Bookkeeper to make the appropriate entries	
Modification Entered:	Date: _____ Signature: _____

**Town of Dryden
Budget Modification Request Form**

Department: Recreation

Date of Request: July 7, 2023

Department Head: Marty Conger

Signature: 

Budget Lines to be Modified: (each request must list two budget lines)		Amount	Reason for Budget Modification: (attach additional documentation if necessary)
Account Number	Account Name	\$	

From:	A7320.102	Summer Camp Staff - Freeville	-	15,000.00	Higher than budgeted contractual due to extra sports equipment purchased
To:	A7330.4	Community Recreation - Contractual	+	15,000.00	

From:			-		
To:			+		

From:			-		
To:			+		

From:			-		
To:			+		

From:			-		
To:			+		

From:			-		
To:			+		

From:			-		
To:			+		

Review and Decision (Bookkeeper/Clerk Use Only)	
Bookkeeper Review:	
Are funds available as listed above to make the budget modification?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Date: <u>7/12/23</u>	Signature: <u>Amanda Andrus</u>
Town Board Approval:	
Date of Town Board meeting to be discussed: <u>7/13/23</u>	
Was the budget modification approved?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Date: _____	Signature: _____
Give to Town Clerk for Resolution # _____	
return to the Bookkeeper to make the appropriate entries	
Modification Entered: _____	Date: _____ Signature: _____