

**Town of Dryden  
Budget Modification Request Form**

Department: Supervisor Date of Request: November 9, 2023

Department Head: Jason Leifer Signature: \_\_\_\_\_

Budget Lines to be Modified: (each request must list two budget lines)		Amount	Reason for Budget Modification: (attach additional documentation if necessary)
Account Number	Account Name	\$	

<b>From:</b>	A1110.105	Court Security	-	2,000.00	higher than budgeted contractual expenditures
<b>To:</b>	A1110.4	Court - Contractual	+	2,000.00	

<b>From:</b>	A1420.402	Legal	-	5,000.00	Higher audit expense than budgeted
<b>To:</b>	A1320.4	Independent Audit	+	5,000.00	

<b>From:</b>	A1220.453	Supervisor - Mileage	-	1,000.00	Higher than budgeted contractual expenditure
<b>To:</b>	A1220.450	Supervisor - Contractual Misc	+	1,000.00	

<b>From:</b>	A1220.402	Supervisor - Newsletter	-	129.59	Higher training and travel than budgeted
<b>To:</b>	A1220.455	Supervisor - Training	+	126.36	
<b>To:</b>	A1220.454	Supervisor - Travel	+	3.23	

<b>From:</b>	A1220.402	Supervisor - Newsletter	-	270.41	Higher office supplies than budgeted
<b>From:</b>	A1220.102	Confidential Secretary to the Supervisor	-	729.59	
<b>To:</b>	A1220.451	Supervisor - Office Supplies	+	1,000.00	

<b>From:</b>	A1680.401	IT-Service Contracts	-	500.00	Higher website expenditures due to website breakdown
<b>To:</b>	A1680.402	IT-Website	+	500.00	

<b>From:</b>	A8020.412	Varna Development Plan	-	1,500.00	Higher expenditure due to video productions for Rail Trail
<b>To:</b>	A7110.411	Dryden Rail Trail	+	1,500.00	

Review and Decision (Bookkeeper/Clerk Use Only)	
<b>Bookkeeper Review:</b>	
Are funds available as listed above to make the budget modification: Yes _____ No _____	
Date: _____	Signature: _____
<b>Town Board Approval:</b> Date of Town Board meeting to be discussed: _____	
Was the budget modification approved? Yes _____ No _____	
Date: _____	Signature: _____
Give to Town Clerk for Resolution # _____	
**return to the Bookkeeper to make the appropriate entries**	
<b>Modification Entered:</b> Date: _____	Signature: _____

**Town of Dryden  
Budget Modification Request Form**

Department: Recreation

Date of Request: November 9, 2023

Department Head: Marty Conger

Signature: 

Budget Lines to be Modified: <small>(each request must list two budget lines)</small>		Amount	Reason for Budget Modification: <small>(attach additional documentation if necessary)</small>
Account Number	Account Name	\$	

<b>From:</b>	A2005	Rec - Misc Grants	-	2,500.00	Grant funding for extra band for community music and recreation materials
<b>To:</b>	A7989.402	Community Music	+	2,000.00	
<b>To:</b>	A7989.407	Rec - Misc Grant	+	500.00	

<b>From:</b>			-		
<b>To:</b>			+		

<b>From:</b>			-		
<b>To:</b>			+		

<b>From:</b>			-		
<b>To:</b>			+		

<b>From:</b>			-		
<b>To:</b>			+		

<b>From:</b>			-		
<b>To:</b>			+		

Review and Decision (Bookkeeper/Clerk Use Only)	
<b>Bookkeeper Review:</b>	
Are funds available as listed above to make the budget modification?	Yes _____ No _____
Date: _____	Signature: _____
<b>Town Board Approval:</b>	
Date of Town Board meeting to be discussed: _____	
Was the budget modification approved?	Yes _____ No _____
Date: _____	Signature: _____
Give to Town Clerk for Resolution # _____	
<i>**return to the Bookkeeper to make the appropriate entries**</i>	
Modification Entered:	Date: _____ Signature: _____

**Town of Dryden  
Budget Modification Request Form**

Department: Planning

Date of Request: November 9, 2023

Department Head: Ray Burger

Signature: *Ray Burger*

<b>Budget Lines to be Modified:</b> <small>(each request must list two budget lines)</small>		<b>Amount</b>	<b>Reason for Budget Modification:</b> <small>(attach additional documentation if necessary)</small>
Account Number	Account Name	\$	

<b>From:</b>	B8020.401	Planning Contractual	-	1,000.00	Large sign purchase and reimbursing mileage for personal car use
<b>To:</b>	B3620.401	Code Enforcement - Contractual	+	1,000.00	

<b>From:</b>	B3620.108	Code Enforcement Officer - Part-time	-	2,500.00	Higher legal expenditure than budgeted
<b>To:</b>	B3620.407	Code Enforcemnt - Legal	+	2,500.00	

<b>From:</b>			-		
<b>To:</b>			+		

<b>From:</b>			-		
<b>To:</b>			+		

<b>From:</b>			-		
<b>To:</b>			+		

<b>From:</b>			-		
<b>To:</b>			+		

Review and Decision (Bookkeeper/Clerk Use Only)	
<b>Bookkeeper Review:</b>	
Are funds available as listed above to make the budget modification?	Yes _____ No _____
Date: _____	Signature: _____
<b>Town Board Approval:</b>	
Date of Town Board meeting to be discussed:	_____
Was the budget modification approved?	Yes _____ No _____
Date: _____	Signature: _____
Give to Town Clerk for Resolution # _____	
<i>**return to the Bookkeeper to make the appropriate entries**</i>	
<b>Modification Entered:</b>	Date: _____ Signature: _____