

# Dryden Fiber Broadband Committee – Meeting Agenda – April 5, 2024

Date: 4/5/2024

## Education, Strategy and Updates Meeting

1. Introductions – Tracy (5 minutes)
  - a. Mission: Our Mission is to provide reliable, affordable, high-speed, fiber-based internet access for all Dryden residents. We offer state-of-the-art technology and unmatched customer service.
  - b. Meeting Schedule Update / Reminder
    - i. Moving from every other Friday to 1<sup>st</sup> and 3<sup>rd</sup> Fridays
    - ii. Next meetings:
      1. April 19<sup>th</sup>, May 3<sup>rd</sup>, May 17<sup>th</sup>, June 7<sup>th</sup>, June 21<sup>st</sup>
2. The NYSEG Permitting Process – Ryan (15 minutes)
  - a. The 14-step process outlined by NYSEG
  - b. Where we are with these requests; including length of time from application to approval; and number of homes / miles / parcels / units in review
3. Buildouts – aka the Active Construction Projects – Ryan (15 minutes)
  - a. Deeper definition of the projects
  - b. Name, roads covered,
  - c. Definitions Table
  - d. What is currently included and what isn't (i.e. what to expect over the next 90 days)
4. Reminders – Tracy (2 minutes)
  - a. Two Meetings a Month
  - b. 1<sup>st</sup> Friday: Education, Strategy, and Updates Meeting
  - c. 3<sup>rd</sup> Friday: Prior Month Review Meeting (Metrics, Key Performance Indicators, Trend analysis, Q&A) - gather all data from previous month and share
  - d. Both Meetings: Project Updates: Construction, Installations, Growth, Blockers
  - e. Broadband Committee and Vendor Communication: [PublicBroadband@dryden.ny.us](mailto:PublicBroadband@dryden.ny.us)
  - f. Internal Operations Team Communication: [operations@drydenfiber.com](mailto:operations@drydenfiber.com)
  - g. Operations Team Meetings: Once a month for March and April, then determine if we need more frequent meetings
5. Financial Updates (5 minutes)
  - a. Grant: ConnectAll – MIP submitted on March 8<sup>th</sup>, 2024 – Ryan
  - b. USDA Reconnect – FOA, due in May 2024 – Ryan
6. Sales – Tracy (3 minutes)
  - a. Business Outreach (28 prospective commercial properties in green zone)
  - b. # reached and responses
7. Legal – Tracy (5 minutes)
  - a. Property Owner Agreement for Renters/Tenants
    - i. As of 3/29/24 - we have 1 signed
    - ii. As of 3/29/24 - we have 5 tenants where we need to send agreement to property owner and we do not yet have property owner contact info

1. Next step: work with Dryden planning department and tax collection to find property owner contact info for these 5 different properties
  - b. Legal Team met on Monday, March 4<sup>th</sup> at 4:30pm – provided an update with Appendix A: Diagram
8. Our next meeting on Friday, April 19th, 2024 at 10:30am